

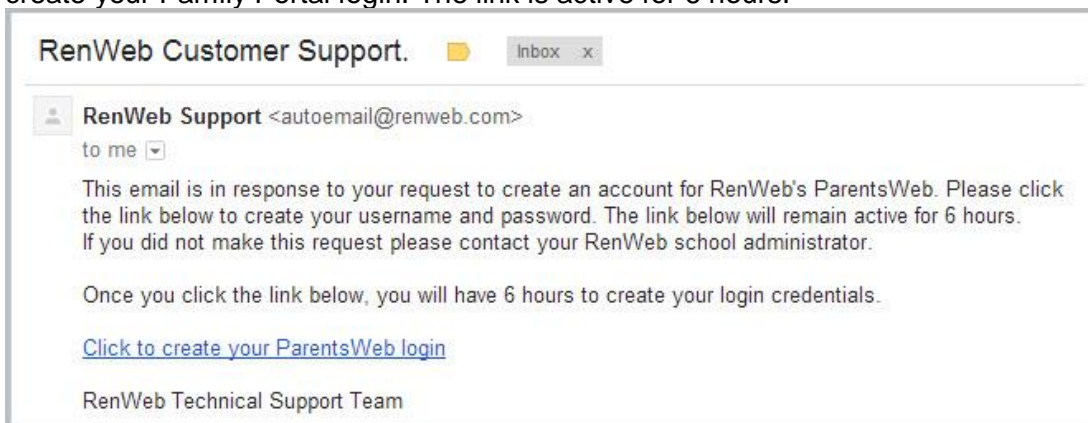
# Accessing Family Portal

**FACTS Management** gives you, the busy parent, an opportunity to get more involved in your child's academic progress and future success – all via the Internet!

**Family Portal** from **FACTS** is a private and secure parents' portal that allows parents to view information specific to their children, while protecting their children's information from others. as well as other useful school information. All you need is an Internet-capable computer, phone or tablet!

Here's how to access FACTS Family Portal:

- In Chrome, Firefox, Safari, or Internet Explorer go to [www.factsmgt.com](http://www.factsmgt.com) and click **Parent Login**, then select **FACTS Family Portal (ParentsWeb)**.
- Type the school's **District Code** **THB-GA**
- Click **Create New ParentsWeb Account** or sign back into your old account
- Type your email address (the one you received the Family Portal announcement with from the school) and click **Create Account**. An email will be sent which includes a link to create your Family Portal login. The link is active for 6 hours.



- Select the **Click to Create your ParentsWeb login** link.
- A web browser displays your **Name** and RenWeb **Person ID**.
- Type a **User Name**, **Password**, and **Confirm** the password.

Change/Create Password				
Name	Person ID	User Name	Password	Confirm
Callie Johnston	11519	<input type="text" value="cjohnston"/>	<input type="password" value="*****"/>	<input type="password" value="*****"/>
<input type="button" value="Save User Name and/or Password"/>				



- Click **Save User Name and/or Password**.  
A message displays at the top of the browser, "**User Name/Password successfully updated.**"

**User Name/Password successfully updated.**

**Change/Create Password**

Name	Person ID	User Name	Password	Confirm	
Callie Johnston	11519	<input type="text" value="cjohnston"/>	<input type="password" value="*****"/>	<input type="text"/>	<input type="button" value="Save User Name and/or Password"/>

- You may now log in to Family Portal using your new User Name and Password.

